Tayler Polzel Gresham, Oregon 97080 tayler_polzel@msn.com (503) 753-1561

Objectives:

I am a CompTIA A+ certified aspiring IT Specialist. I am a dependable, self-motivated, and kind person who thrives on being challenged, learning new things, and helping others.

Certifications:

CompTIA A+

Work History:

Gladstone Mitsubishi Parts Counter Specialist

- Handle all incoming phone calls with a high level of customer service.
- Provide excellent customer service to wholesale customers and retail customers in person and by phone.

Instructional Assistant

North Clackamas School District

- Work collaboratively by assisting teachers, students, and other staff
- Enforcing safe behaviors, and enhancing social growth of students in the school setting.
- Conduct small group lessons
- Supervise lunch and recesses

Delivery Driver

Automotive Marketing Services

- Excellent personal motivation with a proven ability to work collaboratively in a strong team environment
- Creative problem solver and critical thinker
- Excellent listening, oral and written communication skills

Education

Clackamas Community College January 2021 to June 2022

David Douglas High School Class of 2009